Canal Winchester

Town Hall
10 North High Street
Canal Winchester, OH 43110

Meeting Agenda

November 4, 2019
6:00 PM

Council Work Session

Mike Walker – Chair
Jill Amos
Will Bennett
Bob Clark
Mike Coolman
Bruce Jarvis
Patrick Lynch
A. Call To Order

B. Roll Call

C. Also In Attendance

   Mayor Ebert, Matt Peoples, Lucas Haire

D. Request for Council Action

   RES-19-026  A Resolution of Intent to Authorize the Madison Township Police
   Law
   Department to Issue Citations Into Canal Winchester Mayor's Court
   - Request to move to full Council

   ORD-19-060  An Ordinance to Authorize the Mayor to Accept an Easement for Water
   Development
   Line from Canal Winchester Hotels, LLC
   - Request to move to full Council

   ORD-19-061  An Ordinance to Authorize the Mayor to Accept an Easement for Water
   Development
   Line from Winchester Office Park, LLC
   - Request to move to full Council

   ORD-19-062  An Ordinance to Authorize the Mayor to Enter into the Facility Use
   Public Service
   Agreement with the Canal Winchester Joint Recreation District
   - Request to move to full Council

E. Reports

   Matt Peoples -
   Lucas Haire -

F. Items for Discussion

   19-098  SWACO Consortium Timeline

G. Old/New Business

H. Adjournment
RESOLUTION NO. 19-026

A RESOLUTION OF INTENT TO AUTHORIZE THE MADISON TOWNSHIP POLICE DEPARTMENT TO ISSUE CITATIONS INTO CANAL WINCHESTER MAYOR’S COURT

WHEREAS, the City of Canal Winchester desires to allow Madison Township Police Department to issue citations under the Canal Winchester Codified Ordinances to be adjudicated in the Canal Winchester Mayor’s Court; and

WHEREAS, the Madison Township Police Department requires express consent from Canal Winchester to begin the legal process to obtain the authority to issue citations under the Canal Winchester Codified Ordinances.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CANAL WINCHESTER, STATE OF OHIO:

Section 1. That City Council hereby adopts this Resolution of Intent to request that the Madison Township Trustees and the Franklin County Prosecutor’s office undertake such necessary legal processes to authorize the Madison Township Police Department to issue citations under Canal Winchester Codified Ordinances to be adjudicated in Canal Winchester Mayor’s Court.

Section 2. That this resolution shall take effect and be in full force from and after the earliest period allowed by law.

DATE PASSED: ___________________ ___________________________

_____________________________
LEGAL COUNSEL

I hereby certify that the resolution as set forth above was published for a period of not less than fifteen days after passage by the Council, by posting a copy thereof in not less than three (3) public places in the municipal corporation, as determined by Council and as set forth in the Canal Winchester Charter.

_____________________________
Clerk of Council
ORDINANCE NO. 19-060

AN ORDINANCE TO AUTHORIZE THE MAYOR TO ACCEPT AN EASEMENT FOR WATER LINE FROM CANAL WINCHESTER HOTELS, LLC

WHEREAS, Council hereby finds and determines that it is in the best interest of the City of Canal Winchester to accept an easement for the purposes of future water services to properties located along Winchester Boulevard;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANAL WINCHESTER, STATE OF OHIO:

Section 1. That the Mayor be and hereby is, authorized to accept on behalf of the City of Canal Winchester an easement for water line, as more fully described in the legal description and plat of survey for Public Water Line Easement – 1, attached hereto as Exhibit A and Exhibit A-1 and incorporated herein by reference.

Section 2. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.

DATE PASSED ___________________________                   PRESIDENT OF COUNCIL

ATTEST ___________________________                                      MAYOR

CLERK OF COUNCIL

DATE APPROVED ___________________________

APPROVED AS TO FORM:

______________________________
LEGAL COUNSEL

I hereby certify that the ordinance as set forth above was published for a period of not less than fifteen days after passage by the Council, by posting a copy thereof in not less than three (3) public places in the municipal corporation, as determined by Council and as set forth in the Canal Winchester Charter.

______________________________
Clerk of Council
EASEMENT FOR WATER LINE

CANAL WINCHESTER HOTELS, LLC, an Ohio limited liability company (hereinafter “Grantor”), in consideration of One Dollar ($1.00) and other good and valuable considerations, paid by the CITY OF CANAL WINCHESTER, an Ohio municipal corporation (hereinafter “Grantee”), receipt of which is hereby acknowledged, does hereby, for itself, its heirs, successors and assigns, GRANT AND CONVEY to the CITY OF CANAL WINCHESTER, its successors and assigns forever, the right and easement to construct, install, operate, repair, replace, relocate, inspect and maintain water lines, together with all appurtenances incidental thereto and the right of ingress and egress at all reasonable times for the purposes aforesaid, on, over, through, under and across the property of the Grantor, as described with more particularity in the legal description and accompanying survey plat attached hereto as Exhibits A and A-1 and incorporated herein by reference.

To have and to hold said easements and rights-of-way, with all of the privileges and appurtenances thereto belonging, to said Grantee, its successors and assigns forever.

The easement granted hereby includes the right to trim and/or remove any trees or shrubbery which may hereafter interfere with the construction, reconstruction, operation and maintenance of said line, within the limits of the easement.

The Grantee, its successors and assigns, shall have the right of ingress and egress from the site occupied by said line and appurtenances, and the right to do any and all things necessary, proper or incidental to the successful operation and maintenance thereof. The Grantor shall have the right to use the easement for purposes not inconsistent with the Grantee’s, and its successors and assigns, full enjoyment of the rights herein granted.

The consideration herein mentioned includes total compensation for grant of the easements and rights-of-way and for all damage caused by construction, installation, operation, repair, replacement, relocation, inspection and maintenance within the easement, provided however, that the Grantee, its successors and assigns, shall restore all property, including fences, except buildings or other structures, within the permanent easement, to its original condition insofar as practicable, after entering upon said premises for any of the
purposes herein set forth, including construction, repair, maintenance, replacement, relocation, operation, inspection and maintenance of all facilities and improvements of the Grantee, its successors and assigns, located within such easement and rights-of-way.

Grantor, for itself, its heirs, successors and assigns, covenants with the Grantee, its successors and assigns, that Grantor is lawfully seized of the premises and that Grantor will forever warrant and defend the same unto the Grantee, its successors and assigns, against all claims of all persons whomsoever.

The term "Grantor" shall include singular and plural, masculine and feminine, individuals, corporations, partnerships and associations, and the heirs, assigns, administrators, executors and successors of all of them.

IN WITNESS WHEREOF, the Grantor has hereunto caused Grantor’s name to be subscribed this _________ day of __________________________, 2019.

CANAL WINCHESTER HOTELS, LLC

By:_________________________

Its:________________________

STATE OF OHIO
COUNTY OF FRANKLIN, SS:

Before me, a Notary Public, personally appeared ____________________________, an authorized representative of CANAL WINCHESTER HOTELS, LLC, who acknowledged the signing of the foregoing instrument to be his and its voluntary act and deed for the uses and purposes therein mentioned.
IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed my official seal this __________ day of ______________________, 2019.

________________________
Notary Public

This instrument prepared by:
Eugene L. Hollins, Esq.
Frost Brown Todd LLC
10 W. Broad Street, Ste. 2300
Columbus, Ohio 43215
EXHIBIT A
DESCRIPTION
PUBLIC WATERLINE EASEMENT-I

Situated Section 25, Township 11, Range 21, Buckingham’s Survey of the Congress Lands, City of Canal Winchester, County of Franklin, State of Ohio and lying in that 2.284 acre tract of land conveyed to Canal Winchester Hotels, LLC, as recorded in Instrument Number 201704120049414, all references are the Records of the Franklin County Recorder’s Office, said easement being further described as follows:

Commencing at a point at the northwest corner of said Canal Winchester Hotels, LLC 2.284 acre parcel, said point being on the south line of Winchester Boulevard, 66 Feet wide, said point also being the True Point of Beginning for the Easement herein described;

Thence, South 85° 44’ 18” East, 20.00 feet, along the south line of Winchester Boulevard, to a point;

Thence, South 04° 15’ 42” West, 335.00 feet, across said Canal Winchester Hotels, LLC 2.284 acre parcel, to a point;

Thence, North 85° 44’ 18” West, 20.00 feet, across said Canal Winchester Hotels, LLC 2.284 acre parcel, to a point;

Thence, North 04° 15’ 42” East, 335.00 feet, across said Canal Winchester Hotels, LLC 2.284 acre parcel and along the east line of the Winchester Office Park, LLC, 2.720 acre parcel, as recorded in Instrument Number 201602230021315, to the True Point of Beginning.

Bearings described are based on State Plane Grid, South Zone NAD83(1986) and referenced to Monuments CW1006 & CW1010. The bearing of South 85° 44’ 18” East, assigned to the common line of Sections 24 & 25 is designated as the basis of bearing for this survey.

Part of PN 184-003286

This Description is based on a survey made by Todd D. Willis in May, 2016, Reg. Surveyor No. 7996. Phone No. 740-739-4030, Willis Engineering & Surveying.
**PLAT OF SURVEY EASEMENTS**

*Situated in Section 25, Township 11, Range 21, Buckingham's Survey of the Congress Lands, City of Canal Winchester, County of Franklin, State of Ohio.*

**Easement Line Table**

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<thead>
<tr>
<th>Line #</th>
<th>Length</th>
<th>Direction</th>
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<tbody>
<tr>
<td>L1</td>
<td>20.00'</td>
<td>S85°44'18&quot;E</td>
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<tr>
<td>L2</td>
<td>335.00'</td>
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<td>L3</td>
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<td>L13</td>
<td>50.94'</td>
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<tr>
<td>L14</td>
<td>126.37'</td>
<td>S85°44'18&quot;E</td>
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</table>

**BASS OF BEARINGS**

Bearings described are based on Ohio State Plane Grid, South Zone, NAD83(1986) and referenced to Monuments CW1006 & CW1010. The bearing of S 85° 44' 18" E, assigned to the common line of Sections 24 & 25, is designated the basis of bearings for this survey.

**Deed Records**

Deed Records as shown, prior plots of surveys and observed evidence located by an actual field survey.

**Certification**

I hereby certify that this plot represents a true and accurate survey made under my direct supervision of the parcel herein shown and all measurements were made in accordance with Chapter 4733-37 of the Ohio Administrative Code.

Todd D. Willis, PS
Reg. No. S-7996
Willis Engineering & Surveying
740-739-4030

PROJ. NO. 16064
ORDINANCE NO. 19-061

AN ORDINANCE TO AUTHORIZE THE MAYOR TO ACCEPT AN EASEMENT FOR WATER LINE FROM WINCHESTER OFFICE PARK, LLC

WHEREAS, Council hereby finds and determines that it is in the best interest of the City of Canal Winchester to accept an easement for the purposes of future water services to properties located along Winchester Boulevard;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANAL WINCHESTER, STATE OF OHIO:

Section 1. That the Mayor be and hereby is, authorized to accept on behalf of the City of Canal Winchester an easement for water line, as more fully described in the legal description and plat of survey for Public Water Line Easement – 2, attached hereto as Exhibit A and Exhibit A-1 and incorporated herein by reference.

Section 2. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.

DATE PASSED ________________________             ______________________________

PR ESIDENT OF COUNCIL

ATTEST ________________________________  ______________________________

CLERK OF COUNCIL MAYOR

DATE  APPROVED ______________________

APPROVED AS TO FORM:

____________________________________

LEGAL COUNSEL

I hereby certify that the ordinance as set forth above was published for a period of not less than fifteen days after passage by the Council, by posting a copy thereof in not less than three (3) public places in the municipal corporation, as determined by Council and as set forth in the Canal Winchester Charter.

______________________________
Clerk of Council
EA SEMENT FOR WATER LINE

WINCHESTER OFFICE PARK, LLC, an Ohio limited liability company (hereinafter "Grantor"), in consideration of One Dollar ($1.00) and other good and valuable considerations, paid by the CITY OF CANAL WINCHESTER, an Ohio municipal corporation (hereinafter "Grantee"), receipt of which is hereby acknowledged, does hereby, for itself, its heirs, successors and assigns, GRANT AND CONVEY to the CITY OF CANAL WINCHESTER, its successors and assigns forever, the right and easement to construct, install, operate, repair, replace, relocate, inspect and maintain water lines, together with all appurtenances incidental thereto and the right of ingress and egress at all reasonable times for the purposes aforesaid, on, over, through, under and across the property of the Grantor, as described with more particularity in the legal description and accompanying survey plat attached hereto as Exhibits A and A-1 and incorporated herein by reference.

To have and to hold said easements and rights-of-way, with all of the privileges and appurtenances thereto belonging, to said Grantee, its successors and assigns forever.

The easement granted hereby includes the right to trim and/or remove any trees or shrubbery which may hereafter interfere with the construction, reconstruction, operation and maintenance of said line, within the limits of the easement.

The Grantee, its successors and assigns, shall have the right of ingress and egress from the site occupied by said line and appurtenances, and the right to do any and all things necessary, proper or incidental to the successful operation and maintenance thereof. The Grantor shall have the right to use the easement for purposes not inconsistent with the Grantee’s, and its successors and assigns, full enjoyment of the rights herein granted.

The consideration herein mentioned includes total compensation for grant of the easements and rights-of-way and for all damage caused by construction, installation, operation, repair, replacement, relocation, inspection and maintenance within the easement, provided however, that the Grantee, its successors and assigns, shall restore all property, including fences, except buildings or other structures, within the permanent easement, to its original condition insofar as practicable, after entering upon said premises for any of the
purposes herein set forth, including construction, repair, maintenance, replacement, relocation, operation, inspection and maintenance of all facilities and improvements of the Grantee, its successors and assigns, located within such easement and rights-of-way.

Grantor, for itself, its heirs, successors and assigns, covenants with the Grantee, its successors and assigns, that Grantor is lawfully seized of the premises and that Grantor will forever warrant and defend the same unto the Grantee, its successors and assigns, against all claims of all persons whomsoever.

The term "Grantor" shall include singular and plural, masculine and feminine, individuals, corporations, partnerships and associations, and the heirs, assigns, administrators, executors and successors of all of them.

IN WITNESS WHEREOF, the Grantor has hereunto caused Grantor’s name to be subscribed this __________ day of ________________________, 2019.

WINCHESTER OFFICE PARK, LLC

By:_________________________

Its:_________________________

STATE OF OHIO
COUNTY OF FRANKLIN, SS:

Before me, a Notary Public, personally appeared ____________________________, an authorized representative of WINCHESTER OFFICE PARK, LLC, who acknowledged the signing of the foregoing instrument to be his and its voluntary act and deed for the uses and purposes therein mentioned.
IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed my official seal this ____________ day of __________________________, 2019.

_________________________
Notary Public

This instrument prepared by:
Eugene L. Hollins, Esq.
Frost Brown Todd LLC
10 W. Broad Street, Ste. 2300
Columbus, Ohio 43215
EXHIBIT A
DESCRIPTION
PUBLIC WATERLINE EASEMENT-2

Situated Section 25, Township 11, Range 21, Buckingham’s Survey of the Congress Lands, City of Canal Winchester, County of Franklin, State of Ohio and lying in that 2.720 acre tract of land conveyed to Winchester Office Park, LLC, as recorded in Instrument Number 201602230021315, all references are the Records of the Franklin County Recorder’s Office, said easement being further described as follows:

Commencing at a point at the northeast corner of said Winchester Office Park, LLC 2.720 acre parcel, said point being on the south line of Winchester Boulevard, 66 Feet wide;

Thence, South 04° 15’ 42” West, 310.00 feet, along the easterly line of said Winchester Office Park, LLC, 2.720 acre parcel, to a point, said point also being the True Point of Beginning for the Easement herein described;

Thence, South 04° 15’ 42” West, 20.00 feet, along the easterly line of said Winchester Office Park, LLC, 2.720 acre parcel, to a point at the southeast corner thereof;

Thence, North 85° 44’ 18” West, 10.00 feet, along the south line of said Winchester Office Park, LLC 2.720 acre parcel, to a point;

Thence, North 04° 15’ 42” East, 20.00 feet, across said Winchester Office Park, LLC, 2.720 acre parcel, to a point;

Thence, South 85° 44’ 18” East, 10.00 feet, across said Winchester Office Park, LLC, 2.720 acre parcel, to the True Point of Beginning.

Bearings described are based on State Plane Grid, South Zone NAD83(1986) and referenced to Monuments CW1006 & CW1010. The bearing of South 85° 44’ 18” East, assigned to the common line of Sections 24 & 25 is designated as the basis of bearing for this survey.

Part of PN 184-003243

This Description is based on a survey made by Todd D. Willis in May, 2016, Reg. Surveyor No. 7996. Phone No. 740-739-4030, Willis Engineering & Surveying.

[Signature]
9-09-2019
**PLAT OF SURVEY EASEMENTS**
SITUATED IN SECTION 25, TOWNSHIP 11, RANGE 21, BUCKINGHAM'S SURVEY OF THE CONGRESS LANDS
CITY OF CANAL WINCHESTER, COUNTY OF FRANKLIN, STATE OF OHIO

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**PLAT OF SURVEY EASEMENTS**
SITUATED IN SECTION 25, TOWNSHIP 11, RANGE 21, BUCKINGHAM'S SURVEY OF THE CONGRESS LANDS
CITY OF CANAL WINCHESTER, COUNTY OF FRANKLIN, STATE OF OHIO

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<td>L28</td>
<td>10.00'</td>
<td>S85°44'18&quot;W</td>
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**BASIS OF BEARINGS**
Bearings described are based on Ohio State Plane Grid, South Zone, NAD83(1986) and referenced to Monuments CW1006 & CW1010. The bearing of S 85° 44' 18" E, assigned to the common line of Sections 24 & 25, is designated the basis of bearings for this survey.

**BAR SCALE**
1 inch = 200 ft.

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I hereby certify that this plot represents a true and accurate survey made under my direct supervision of the parcel herein shown and all measurements were made in accordance with Chapter 4733-37 of the Ohio Administrative Code.

Todd D. Willis, PS
Reg. No. S-7996
Willis Engineering & Surveying
740-739-4030

PROJ. NO. 16064

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**EXHIBIT A-1**
ORDINANCE NO. 19-062

AN ORDINANCE TO AUTHORIZE THE MAYOR TO ENTER INTO THE FACILITY USE AGREEMENT WITH THE CANAL WINCHESTER JOINT RECREATION DISTRICT

WHEREAS, the City entered into a facility use agreement with the Canal Winchester Joint Recreation District to enter into a cooperative agreement to establish terms of use of City facilities and desires to continue with the expiring agreement; and,

WHEREAS, it is the recommendation of the Director of Public Service that it is in the best interest of the City of Canal Winchester to continue with the facility use agreement with the Canal Winchester Joint Recreation District.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANAL WINCHESTER, STATE OF OHIO:

Section 1. That the Mayor be, and hereby is, authorized on behalf of the City of Canal Winchester to enter into a facility use agreement with the Canal Winchester Joint Recreation District, in a form substantially similar to the attached Exhibit 1.

Section 2. That this ordinance shall take effect and be in full force from and after the earliest period allowed by law.

DATE PASSED ______________________   ______________________________

PRESIDENT OF COUNCIL

ATTEST ____________________________   ______________________________

CLERK OF COUNCIL     MAYOR

DATE APPROVED _____________

APPROVED AS TO FORM:

_______________________________

LEGAL COUNSEL

I hereby certify that the ordinance as set forth above was published for a period of not less than fifteen days after passage by the Council, by posting a copy thereof in not less than three (3) public places in the municipal corporation, as determined by Council and as set forth in the Canal Winchester Charter.

_____________________________

Clerk of Council
These two entities, The City of Canal Winchester (“City”) and Canal Winchester Joint Recreation District (“CWJRD”), agree to be bound by way of mutual resolutions adopted by the respective governing bodies, hereby state the following as terms of their Agreement:

**USE:**
The use of City facilities by Canal Winchester Joint Recreation District is limited to the CWJRD functions.

**AGREEMENT REVIEW:**
This Agreement shall be reviewed annually in a meeting between representatives of both parties held before January 1, of each year beginning in 2021. This annual review will be comprehensive in terms of anything related to the continuation of this Agreement.

This review will include and not be limited to the facilities needed as well as scheduling needs/concerns. Any amendment(s) to this agreement shall be in writing, signed by both parties.

**COMMENCEMENT AND TERM:**
The term of this Agreement shall be for three (3) years beginning on January 1, 2020 and concluding on December 31, 2022. Earlier termination by either party shall be in writing with a ninety (90) day notice to the other party. Both parties agree to negotiate in good faith toward their mutual best interest. The term of this Agreement may be extended in periods of twelve (12) months at a time.

**FACILITIES AND TERMS:**
At the commencement of this Agreement and ongoing for its duration, CWJRD will be permitted to use City facilities as agreed upon by the parties. Terms are hereby attached as Exhibit 1 and incorporated by reference.

**ASSIGNMENT:**
CWJRD may not assign this Agreement or any part of the facilities without the prior written consent of the City.

**NO WAIVER:**
No waiver of any part of this Agreement by either party will be deemed to constitute a future waiver of the same or any other part of the Agreement. In order to be effective, any waiver must be in writing and must be delivered to the other party.

**INSURANCE AND LIABILITY:**
The City will maintain the facilities on the blanket insurance policy. CWJRD will maintain, at
its sole cost and expense, comprehensive general public liability insurance against claims for personal/bodily injury, death, and property damage occurring in or about the facilities and common areas as a result of CWJRD’s use of the facilities or common areas. Such insurance shall have a limit of not less than Two Million Dollars ($2,000,000.00); AND (ii) fire and extended coverage insurance on all personal property stored or placed by CWJRD in or about the facilities or common areas in an amount equal to the full replacement value thereof (without deduction for depreciation). Any insurance required to be carried by CWJRD may be provided under a blanket policy or policies covering CWJRD. The comprehensive public liability insurance policy required to be maintained by CWJRD will name the City as an additional insured.

CITY LIABILITY
City will not be liable or responsible to any person or persons for bodily injury or property damage arising out of or resulting from the use of the Premises by the CWJRD unless such injury or property damages arises out of the negligence of the City, its employees, agents, successors or assigns. Nothing in this Agreement shall abrogate or modify any rights or responsibilities of the parties for purposes of Chapter 2744, Ohio Revised Code.

SIGNATURES:

City

____________________________
Mayor

____________________________
(Print Name)

____________________________
Date

CWJRD

____________________________
Chairperson

____________________________
(Print Name)

____________________________
Date
Exhibit 1

Terms of Field Use Agreement between the City of Canal Winchester (City) and the Canal Winchester Joint Recreation District (CWJRD) for the use of City-owned recreational facilities.

City:

- Mowing of grass on a once per week basis for City-owned property and other areas by separate agreement
- Maintenance and repair of parking lots
- Maintenance and repair of underground drainage, water, and sewer systems
- Furnish priority use of fields and facilities including reservation of Hanners recreation fields from March 15 to the end of the baseball/softball season
- Provide office space and office storage (currently located at 10 N. High St.) at times that do not interfere with scheduled City events, functions, or meetings
- Use of Municipal Pool for pre-scheduled meets and practices
- Use of Community Center for pre-scheduled meetings, picture taking, and banquets
- Movement of bleachers, goals, etc. as needed
- Payment of utilities at parks and offices
- Maintenance and repair of signage owned by City
- Assistance with special projects on a case-by-case basis
- Maintenance of concession building, storage building, baseball field fencing at Hanners Park, excluding contents owned by CWJRD
- Maintenance of infield surfaces other than during recreation seasons
- Application of post-season pesticides/herbicides/fertilizer

CWJRD:

- Field/venue setup including but not limited to striping, boundary and goal setting, lane marking, equipment setup, etc.
- Maintenance and repair of infield surfaces during recreation seasons
- Application of pre-season pesticides/herbicides/fertilizer (subject to City notification)
- Field expansion/enhancement activities (subject to City approval/notification)
- Necessary repairs due to CWJRD activities
- Maintenance and repair of signage owned by CWJRD
- Maintenance and repair of CWJRD property (signage, equipment, irrigation, etc.)
- Mowing of fields above and beyond what is provided by City
- Payment of portable toilet cleaning during recreation seasons
**Consortium II Timeline** (10/29/2019)

August 29, 2019  Initial Meeting

October 2, 2019  Follow-up meeting

November 6, 2019  Review of Draft Bid Package

November 21, 2019  Final Bid Package Sent to Communities for Approval

December 2, 2019  Submit Cart Grant Letter of Support to SWACO

December 31, 2019  Community Approval of Bid Packages

January 30, 2020  First Public Notice Advertisement for Recycling Services

February 6, 2020  Second Public Notice Advertisement for Recycling Services

February 20, 2020  Deadline for Receipt of Written Requests for Interpretations of Bid Documents for Recycling Services

February 27, 2020  Deadline for Written Addendum Release, if necessary

March 12, 2020  Bid Submission Deadline for Recycling Services

March 26, 2020  First Public Notice Advertisement for Collection Services

April 2, 2020  Second Public Notice Advertisement for Collection Services

April 23, 2020  Informational, Non-Mandatory Pre-bid Meeting

April 30, 2020  Deadline for Receipt of Written Requests for Interpretations of Bid Documents for Collection Services

May 14, 2020  Deadline for Written Addendum Release, if necessary

May 28, 2020  Bid Submission Deadline for Collection Services at 3:30 p.m.

June, 2020  Resolution to award contract to exclusive hauler pursuant to R.C. 505.27 or passage of Municipal Ordinance

June, 2020  Second Reading

June 30, 2020  Third and final reading and Anticipated Announcement of Successful Bidders

October 1, 2020  Implementation Plan deadline

January 1, 2021  Commencement of Collection Services