

Canal Winchester

*Town Hall
10 North High Street
Canal Winchester, OH 43110*



Meeting Minutes - FINAL

November 19, 2018

6:00 PM

Council Work Session

*Mike Walker – Chair
Jill Amos
Will Bennett
Bob Clark
Mike Coolman
Bruce Jarvis
Patrick Lynch*

A. Call To Order

Walker called the meeting to order at 6:00 p.m.

B. Roll Call

Present 7 – Amos, Bennett, Clark, Coolman, Jarvis, Lynch, Walker

C. Also In Attendance

Matt Peoples, Lucas Haire, Amanda Jackson, Bill Sims, Shawn Starcher, Sargent Cassel

D. Reports

Bill Sims - first of all, let me mention that Mr. Spencer is not going to be here this evening; his written report is in the packet; we've been working together on the 2019 street program at this point; so we're trying to pull that final package together so we can get our documents together here the first part of December and the rough time frame for that is to go out to bid mid-January; and open bids early February; Gender Road phase IV the pavement work is complete; you will see some undone concrete work at corners left because the traffic signal poles are not here; and we won't be able to complete some of the intersection stuff outside the pavement until the street light poles are delivered; and right now we're looking at mid to late January for traffic signal poles; street light poles are anticipated to be here next month; hopefully we'll get those in; so things will wrap up probably late February; aside from follow up reseeding and things like that nature; we seeded so late this year I'm sure there will be a fair amount of restoration to do in the Spring as well; the COTA Trillium Drive project is just about ready to wrap up; the pavement is completed on that project; I think COTA is looking to have that road open the first part of December; I think they're going to have an opening for their parking lot the first of the January; have it ready to go the first of the year; so they're on track for that; subdivision wise section 12-2 part 3 the extension Konold Court and Barclay Court, that work is completed; and they're probably just getting ready for homes; I'm sure they're starting to turn building permits in for that; section 13 off of Lithopolis Road sanitary sewer is currently under construction there; it's been pretty wet and very muddy; it's not moving too quick; some of the other projects in town, you've seen that they broke ground for Hampton inn next to the ALDI; the water line is in and some of the sewer service is in as well; again, affected a great bit by the weather out there with what they need to do next; Winchester Office Park at the end of Winchester Boulevard, they have a couple buildings under construction; utilities are installed there; NIFCO building on Robinette has got a building pad constructed; a lot of earth work is being done currently at that point; they're just waiting for approved plans really to get started on utility work on that project; we have Turning Stone there at High Street at 33; they just have a grading permit currently so you've probably seen a construction entrance go in; you'll probably see some dirt being hauled in and just stock piled on the site at this point; we've taken a look at the last submittal of plans so they're pretty close to their approval to get started on work on that project; and we area also anticipating some activities to start for the Mil-tek site in Canal Pointe and that's on Rutherford Drive at the end of Howe Parkway; you'll probably start to see some activity out there as they strip the site and start their mass earth work; Jarvis: Mr. Sims, in Shane's report it made a reference to the MOU receipt from the short line railroad for North High Street; and I was wondering what the nature of that was

Sims: the MOU is basically the work would involve the road crossing as well as extending the crossing replacement a bit further to the west so the pedestrian crossing could be included as well; roughly the road is about 24 feet wide or so at this point; we're looking at probably about a 56 foot wide crossing replacement there; and that would take care of the roadway and the pedestrian crossing and essentially the gap between it; the pedestrian crossing would actually be outside where the arm comes down; what's included in there now is essentially at 50 percent split on that work; there's a small amount of sidewalk work outside of the railroad stuff to get things tied together; that's one of our discussion points about the inclusion of that; it's really a small amount of work; we're probably talking in the hundreds of dollars to a thousand dollar range; we're already up to the right-of-way on both sides of the track as it is; we haven't approved it yet so our hope is getting a successful Gender Road so that we can come to an agreement on this to get that done; that crossing has been in poor shape for quite a long time; we've been really doing a lot of the maintenance on the tie work there at that intersection so; Jarvis: is there some special ADA requirement for pedestrian crossing over a railroad line like that: Sims: I'm sure ADA comes into play as far as sloped and cross slopes would be concerned; even for a road there are different types of systems that can be utilized; I'm assuming that High Street based on its traffic volumes and the nature of the road would be probably a lesser system; so not a concrete tub system but a tie replacement with asphalt; typically what I've seen on pedestrian crossings for something like that is essentially an asphalt fill between the rails; similar to what you would see on Trine Street; what the pavement condition is there; the old Gender Road crossing; Jarvis: but there's no audio requirement or anything like that, that you're aware of; Sims: no; Jarvis; thank you; Sims; you're welcome;

Shawn Starcher - thank you Mr. Walker; we are extremely busy trying to get caught up with leaf pick up; a few things have got us behind; obviously the weather has been a huge factor; with the rain; our machines just don't like to pick up wet leaves; so that slows us down; in addition we were not able to take our leaves back to Decker Nursery this year; so they kindly accepted out leaves at the Winchester landscapes in Groveport; but unfortunately we can't get into his fields when it's wet; so we're having to haul those to Kurt's up on Frank Road; so its adding a lot of time to our systems; but the guys are working their tails off trying to get things caught up; if you see those guys give them a wave because they're out there getting soaking wet every day; Clark: I saw them on my street; they literally were running; these guys are really working; I couldn't believe how hard and how fast they were just running and raking and moving that truck; I don't know if there was a sale at McDonalds on burgers or something that they were trying to get to; Starcher: they just want to get them picked; Clark: I know I'm just teasing; I watched them the whole block; they work their butt off; Starcher: everything fell at one time this year as well; it's a bad thing but it's also a good thing; our residents have been understanding; I've taken a lot of phone calls and they just want to make sure we're going to get around to them; we will get those; also in the midst of decorating the town for the holidays and Christmas in the village; you also might have seen our crews out last week; we had our first salting of the year; we had some weather come in and we had brined so that helped out; we also went out and did a little bit of salting on our bridges and overpasses and our intersections; you might have noticed we had 80 plus street lights painted here in zone F; which is the downtown area here; we'll continue to do that and move into our next zone; and tis the season for street lights to get hit; so we have several lights have been targeted by people; unknown; we're working on insurance cases and things like that and some quotes; we have

several lights down right now; Amos: have we ordered some ahead of time this year or are we just ordering ad we go again ; Starcher: we have with the smaller lights; our larger, we have two lights down; one on Kings Crossing and one in the roundabout; but we do not; we will be ordering those; Amos: I'm assuming we ordered the ones in front of Walgreens as well; Starcher: yes those are the same; I'm sorry; those are the bollards; you might have seen the cones; unfortunately we did not catch that person; we know what they're driving but we did not catch that person; Amos: I think it's fun to explain to everybody that those lights are on a remote control; that you change them by remote control; Starcher: we actually learned from a previous accident we had a couple years ago someone was leaving Los Margaritas and had turned right to go onto Winchester Boulevard and hit one of the bollards and because the bollards are connected with a chain we had a domino effect; that was quite expensive and that person had to pay for all that; what we did was we use a break away link at each of those connections to the bollards and it definitely works; if not several would have come down this time; so we learned our lesson; Lynch: leaf removal its completed December 7th; are you looking to extend that at all to play catch up; Starcher: we put a date out; we have always in years past extended that depending on where we are; right now everything is down; we might have one subdivision that holds its pine needles a little bit longer there in Winchester Village; but even those are coming down now; Lynch: you guys are doing a great job with it; everything is looking good; Starcher: I appreciate it; any questions; Walker: thank you Mr. Starcher;

Sargent Cassel - I don't have a written report for you guys today because the stats won't be done until he end of the month; right now we're concentrating our patrol in the retail districts of the city; trying to be proactive and being seen; this time right now is the time for shop lifting and breaking into cars; so that's important to make sure that our presence is known; other than that I really don't have anything; I just hope you guys have a good Thanksgiving; Bennett: thank you sir; I hope you do the same; Jarvis: Sergeant Cassel, looking at some of the feeds on social media about the car break ins; are you finding that most of those cars are unlocked to begin with; Cassel: they are; same scenario as every year; the cars are unlocked and they have something valuable in the car; so they make it easy to be a victim; not that, that makes it okay; but it makes it easy; Jarvis: thank you;

E. Request for Council Action

ORD-18-044 *Development*

An Ordinance To Authorize The Mayor To Enter Into A Pre-Annexation Agreement With Hsing Hua Cheng For A Tract Of Land Consisting 8.26 Acres Located In Violet Township, Fairfield County, At 7515 Hill Road Also Known As Parcel 037-0209900 ([Ordinance, Pre Annexation Agreement, Exhibit A, Exhibit B](#))

- Request to move to full Council

Haire: thank you Mr. Walker; this ordinance would allow us to enter into a pre-annexation agreement; this property is about 8 ½ acres; it's located south of Kings Crossing across Hill Road from Kingy's; which you mostly are probably familiar with that portion of it; there is an industrial building located on this site; which as of last year is now bright yellow so you can't miss it; the applicant intends to use that

industrial building for their business; they're in contract to purchase that property as part of their contingencies for that they need to enter into this pre-annexation agreement that will allow them to gain utility access; the party in contract to purchase that owns a business called Cinco Electronic Recycling; and what they do is they recycle batteries for automobiles, laptops, mobile phones, things like that; and it's all in a self-contained process; all with equipment; all indoor; there wouldn't be any type of outdoor storage; we recently approved a conditional use for this applicant to purchase two buildings on Walnut Street; at Walnut and Gender Road the two warehouses there; that deal ended up falling through because of the amount of improvements those buildings needed; so they started looking elsewhere and ran across this building; they would like to do a number of improvements to the building and also further develop those outparcels on the site; to do that they would need access to utilities as part of this pre-annexation agreement; they're agreeing they would extend a waterline to serve this property; the water line is currently about the location of the McDonalds driveway; so it's just east of that location; they would be extending that into the site to a point in close proximity to the building to serve that building and also serve future outparcels; as part of this agreement we would handle the annexation petition for the applicant; handle that through the Fairfield County Commissioner and Gene would represent them in those annexation hearings; this is within the CETA area; and basically Violet Township has agreed to not contest any annexations there and actually encourage annexation; so it's an expedited process with the annexation with the commissioners; there actually is no public hearing that needs to be held; they just say yes it's in the CETA area and it meets the standards and annexation; and it's automatically annexed in; that's probably all to talk about at this time; a representative of the applicant, Ben Strunk, is here if you have any questions about the company and what they're proposing to do; feel free to ask Ben; he's been a good resource and good to work with over the last few months as we've tried to find them an appropriate location; Amos: Mr. Haire, a quick question for you; what is the cost to the city for the annexing portion with Gene; Haire: it's minimal; it's more just Gene's services are part of the contract with their law firm and then it's just a minimal filing fee; Amos: and I'm assuming that the need to move it along is due to the timeliness of the purchase agreement; Haire: it is; Lynch: are there any near future plans for developing any of those out parcels; Strunk: I did see the plan we discussed about developing some of the outparcels to make them available; right now I don't want to commit to anything until its purchased but definitely I have already put it on my three year plan: Lynch: the space of land that's is closest to Diley Road can anything actually be built in that space; it's kind of an odd shaped parcel Haire: it is kind of an odd shape so there would have to be some type of access road constructed to serve that property; with the prices that they're seeking for property out there you can make it work with building access roads and utilities;

A motion was made by Clark to move to full council, seconded by Bennett. The motion carried with the following vote:

Yes – Clark, Bennett, Amos, Coolman, Jarvis, Lynch, Walker

F. Items for Discussion

[18-127](#)

Five Year Capital Improvements Plan (**[2018 CIP Forms](#)**)

Peoples: thank you Mr. Walker; let me start with just a little bit of background because this is the first time some members maybe seeing this type of document; we do this every year; it's just a plan that we put together with a list of projects that we foresee in the next five years; other than what we are doing next year these projects are conceptual; we don't have a lot of planning that goes on along with it other than, especially with our street program we've done some condition ratings on the roads to find out where those stand; we try to forecast as best we can out a couple years what roads are going to be needed; we use that document to go through and prioritize some of those; like I said next year the only thing that is concrete on this plan is what we're doing next year; that is already included in the budget that we have; the form you see is from Ohio Public Works Commission; typically we do this plan around September if we have an OPWC project this is required to be in the application for funding through OPWC; since we didn't have one going on this year we were able to put a little bit more time into it and put the projects we were actually going to do for next year; so again, list of projects I think has been reported quite a bit for next year as we're going through; you will see the column that's active and complete; most of the projects on the first half of the first page are complete; the next couple of rows there items that we do every year or it is has been a multiyear; the AMI metering; we're hoping to have a full year and then it shows out until 2021 we'll have half a year; after that it is stuff that we have budgeted for this year; the competition pool painting roof replacement at the wastewater treatment plant; Canal Pointe manhole lining phase II; we did phase I this year; then we get into our street program; Foxhill Macintosh bike path which is an extension from Foxhill down to the new Macintosh building; Ashbrook cul-de-sacs phase III; we've done phase I and II over the last couple years; Canal and Prentiss rehab which both have lateral pavement joints that have failed; getting most of those done; Ashbrook mains phase II; again we've done phase I here; getting into Westchester section III which is Foxhill Drive and Hemmingford; we're going to start in the cul-de-sacs there; East Waterloo rehab and sewer improvements; basically that is from High Street here all the way out to the city limits; just an overlay; also Westchester Park improvements which is the grant we just got from ODNR; and I forgot to put private funding on there; after that it is projects that are just kind of sitting out there that we've identified; this is a very fluid document after this year; so we will pick and choose some of those roads; that will start going bad earlier than what we may have thought; some of them we can hold off; it's all based on how much, especially in the street program, how much money we have on an annual basis that we can do through the budgeting process; luckily we've been able to increase that the last couple years; I think we're right around \$750,000 that goes toward that program; Amos: Mr. Peoples, this spreadsheet is fantastic; I saw it last year when we were first watching everything and it just absolutely astounding; residents really need to look at this and see; it's just unbelievable when you make a list your post it notes don't go away very fast; Peoples: you see the kind of money that's involved as well; and that's today dollars; obviously those keep on going; we've had some of these that have been on this plan for 15-20 years; or close to; the High Street overpass is probably the longest one that's been on here; it's always five years out every time we go; it's been like that for a while; that's a project that ODOT is going to be the driver on; I don't see it for even the five years; but it's something that we want to keep on the plan just to make sure; same thing, I think we have the Winchester Boulevard extension on there as well; one thing we do need, after just looking at this, we do need to get on is the Gender Road overpass; that is one project that is not on here; that's another one of those things we started talking to ODOT about; I would actually foresee it happening before the High Street overpass; only due to the volume of cars that

use that intersection/interchange on a daily basis; Clark: I would also like to see the Bixby Road interchange be included as well; obviously ODOT again is going to be the driver; we're not going to fund that project; it shows our support; it shows our want; Peoples: it's further along; that was kind of at our far western border with the acquisition of the new property; Clark: makes sense; Peoples: that makes it much more of a priority for us; definitely; this has been done; just being fine-tuned for some time; we'll get those on there; Amos: Mr. Peoples, when you put items on for future years do you include an inflation mark or do you do them at current day value; Peoples: we do them at current day values; some of these things, the \$20,000,000 that was probably the original back when it was discussed; it was 2006 I believe when we started; or when they shut down the High Street traffic signal if you guys remember that; and they gave us some money for Gender Road to do some improvements on the signalization through there; that was right around the time they had done a couple studies on that and it projected to be whether High Street was going to go over or more likely 33 was going to go over High Street and they kind of cut it underneath; but that was at that point; some of these are, the next to last project there the water reclamation facility headworks replacement program, that's a guess, that's probably on the high side I'm hoping; based on some of the things we've seen we're heading or working towards saving a little bit of money towards that \$5,000,000; Amos: thank you; Peoples: you're welcome; Bennett: in the West Waterloo rehabilitation phases do any of those include the gateway project we have in the Old Town plan; Peoples: they do not; those are road resurfacing; Bennett: I didn't know if that's something we can potentially consider adding to this plan as well; Peoples: that's at the (inaudible); Bennett: I think in the Old Town thing we had projected \$100,000; Lynch: in addition to that we have the park up here and we talked about in the Old Town plan expanding that park; is that also to be part of this or could it be a project down the road; Peoples: any of those can be put on; as we're doing some of those, some of the studies, we do have some park projects on there that were identified; Howe Pond Pier, that type of thing; I think that's been on there for a little bit of time as well; Jarvis: is there any objection to adding those that were just listed; I guess we have three of them; Peoples: I've got four; Jarvis: did you; I missed one then; Peoples: Gender Road overpass, Bixby Road overpass, West Waterloo Gateway, and the park; Clark: Bixby Road would be an interchange; instead of an overpass it would be a full interchange; Peoples: both of these would; Jarvis: Mr. Peoples, if you could refresh my memory what the legend is for the funding codes; LO is; People: local; let me see, we have ODNR, Ohio Department of Natural Resources, Ohio Public Works Commission, EPA; we did start putting in the tif; tax increment financing, we have in various locations throughout; we did the McGill development just has grants on there because it's generic; we weren't sure what we'd go through; that's another ODNR; the Gender Road is the existing phase IV; we have Madison Township Fore Department contribute a portion of that towards the signalization; Violet Township is in there; metro parks is on the path connection; Pickerington is in there for the Busey Road widening; Lynch: is PR Pickerington; Peoples: private; Kings Crossing the roundabout over there has quite a few; the private; Fairfield County has a tif; then just ODOT; I couldn't fit that all in so I just put DOT instead of ODOT; there's one down at the bottom for headworks replacement; its WPCLF; water pollution control loan fund; that's through the EPA; there's also a water supply revolving loan fund as well that's administered through the EPA;

Peoples: just an update as I reported what I put up there it is a draft document; I reported in my written reports that we were having EMH&T take a look at that from a technical standpoint; they also work with many other communities and have gone through that; actually I was unable to find Columbus's online; but he sent me a copy of it recently; still working through that; I did make a couple of grammatical changes as well; one thing on the technical review of that the five miles an hour over the 85th percentile was very tight; I've spoken to a couple of the other cities around they are anywhere from 7-10; we'll be looking at that change; we could also do some tier type of things; where somewhat of a lower threshold for some of the signing of those type of measure that we can put on there; the notification measure can also be done at a smaller threshold; if it jumps up to a higher threshold then we can get into some of the physical type of things; on a related note, the study we did out on Waterloo Street the comparison between the two of before the sign and after the sign; we did get some positive results back; it was an immature data set only because we believe someone tampered with the hoses and pulled them up for some reason; somebody grabbed the end of them and just pulled them straight up; we tape them down and then we nail the tape down; it's a really sticky adhesive and the tape; the nails were still there but the tape was pulled straight up through the nail heads; somebody might not like it; I don't know if there's a little noise that's going on with it; but nevertheless we didn't get what we were hoping for; 10 days' worth of data to match the other one; we did not get that; but just reminder the overall 85th percentile before the flashing 25 mph sign was 33.6 miles per hour and the afterwards was 30.2; so we got pretty good results from that; Jarvis: I bet it would have been a lot better if the sign had continued to work; but I guess when it's cloudy for an extended period of time; Peoples: I did change it last week to where we didn't have the timer on, we had a lot of technical issues with the sign early on; the timer that's in there is not of high quality; but we were able to figure it out; it wasn't charging and there was a wire that came loose after we put it together; we've had a couple different things on that; now we have it from where 11 at night to 6 in the morning it is off so we're hoping it will keep its charge longer so we're not being light as late; Jarvis: based on preliminary data you have approximately 10 percent lower speeds; Peoples: roughly 10 percent; so that's a good indication that those are at least noticeable that's for sure; Coolman: I'll say Mr. Peoples that I travel up and down there all the time every day and everybody that I follow they hit their break lights when they see those lights are working fabulously; I think that would be great to put them over on Columbus Street too; at the beginning of Columbus Street right after the intersection of High and once again at the other end; those lights, the white lights really grab attention even during the day; good addition; Jarvis: Mrs. Amos, you had some comments that you had sent earlier today; everything has been addresses; Amos: yes; Peoples: I don't think I copied you on the response back; Amos: there was just a couple of grammatical things and part was hard to understand what was said; I think Matt clarified it and got it all taken care of; Peoples: when you plagiarize it from a couple different documents it's hard to mesh everything together; (laughter); Jarvis: with regard to one of the things she said she was talking about the speed studies how it will be shared with the community and I don't know whether there's any models out there that show where we could do that; maybe this is not the place for it; but it's certainly a consideration because once we do start catching that information on a regular basis that's something I thought the intent was to get it out there or make it available rather; I don't know whether you've had any time to; Peoples: no; I responded back first of all a resident who was the driver of the complaint, that definitely we would share that information with them; but also get it out on our

website; whether it's even just a news blurb on the alert system that says hey check out our website we've got positive results from the flashing sign; that type of thing; Jarvis: thank you;

G. Old/New Business

Amos: Mr. Peoples, in lieu of the Mayor being out right now, that resident on the clock is still asking me about the clock; do you know if the bells have been fixed; Peoples: they were repaired and it didn't work; we are working with the manufacturer and it was a gamble; we worked with a local clock maker and repair person and asked us to try it because he had some too; he said I don't know if it will work: sometimes if you heat up the metal it's a brass tube that's in there; one of them is 4 foot long; one of them is about 6 inches shorter; if you heat that brass up sometimes it will change the dynamics/ the makeup of it; now there's no gong it's a ting; Amos: I will pass that along; thank you; Peoples: we're working with the person we worked with before; also trying to find people that work with churches and their bell systems; trying to find out if we can get something made up;

H. Adjournment @ 6:39 p.m.

A motion was made to adjourn by Bennett, seconded by Lynch. The motion carried with the following vote:

Yes 7 – Bennett, Lynch, Amos, Clark, Coolman, Jarvis, Walker