

Canal Winchester

*Town Hall
10 North High Street
Canal Winchester, OH 43110*



Meeting Minutes - FINAL

November 2, 2020

7:00 PM

City Council

*Mike Walker - President
Mike Coolman - Vice President
Jill Amos
Will Bennett
Bob Clark
Patrick Lynch
Chuck Milliken*

- A. **Call To Order** *Walker called the meeting to order at 7:01 p.m.*
- B. **Pledge of Allegiance - Clark**
- C. **Roll Call** **Present 6 – Amos, Bennett, Clark, Coolman, Milliken, Walker**
A motion was made by Milliken to excuse Lynch from Council; seconded by Clark. The motion was carried with the following vote:

Yes 6 – Milliken, Clark, Amos, Bennett, Coolman, Walker

Amos: I just want to note that Mr. Lynch did try to get on and participate.
- D. **Approval of Minutes**
- [MIN-20-045](#)** **October 19, 2020 Work Session Minutes ([Work Session Minutes](#))**
A motion made by Coolman to approve MIN-20-045; seconded by Bennett. The motion carried with the following vote:

Yes 5 – Coolman, Bennett, Amos, Milliken, Walker
Abstain 1 - Clark
- [MIN-20-046](#)** **October 19, 2020 City Council Minutes ([Council Minutes](#))**
A motion was made by Bennett to approve MIN-20-046; seconded by Coolman. The motion carried with the following vote:

Yes 5 – Bennett, Coolman, Amos, Milliken, Walker
Abstain 1 – Clark
- E. **Communications & Petitions**
- [20-226](#)** **October 27, 2020 BrewDog Public Comment Submission ([Comment Form](#))**
- F. **Public Comments** - Due to COVID-19, City Council meetings will not be open to the public until further notice. Those wishing to address City Council are asked to submit written comments. Comments must be received by 12:00 p.m. the Friday before the meeting to be included in the published agenda packet. Comments can be submitted using the form available on the City's website.
- G. **Resolutions**
- [RES-20-010](#)** **A Resolution To Approve The Trade-Ins Of A 2009 Chevrolet 1500 Pickup Truck And A 2011 Ford F-250 Pickup/Plow Truck ([Resolution](#))**
Public Service
Sponsor: Amos

- Adoption

A motion was made by Amos to adopt RES-20-010; seconded by Bennett. The motion carried with the following vote:

Yes 6 – Amos, Bennett, Clark, Coolman, Milliken, Walker

RES-20-011

Public Service

Sponsor: Walker

A Resolution To Adopt The Five-Year Capital Improvements Plan/Maintenance Of Effort For The Calendar Years 2021-2025 For The City Of Canal Winchester, Ohio ([Resolution, 2021-2025 CIP](#))

- Adoption

A motion was made by Walker to adopt RES-20-011; seconded by Milliken. The motion carried with the following vote:

Yes 6 – Walker, Milliken, Amos, Bennett, Clark, Coolman

H. Ordinances***Third Reading*****ORD-20-045**

Public Service

Sponsor: Bennett

An Ordinance To Authorize The Mayor To Enter Into Contracts With The Director Of Transportation Necessary To Replace Guardrail End Treatments ([Ordinance](#))

- Adoption

A motion was made by Bennett to adopt ORD-20-045; seconded by Coolman. The motion was carried with the following vote:

Yes 6 – Bennett, Coolman, Amos, Clark, Milliken, Walker

Second Reading**ORD-20-046**

Finance

Sponsor: Lynch

An Ordinance To Authorize The Mayor To Enter Into A Health Services Contract With Franklin County Public Health ([Ordinance, Exhibit A](#))

- Second Reading Only

ORD-20-047

Finance

Sponsor: Bennett

An Ordinance To Amend The 2020 Appropriation Ordinance #19-069, Amendment #3 ([Ordinance](#))

- Request waiver of third reading and adoption

Jackson: We need some of those funds by the middle of the month and unfortunately your second meeting is going to fall after the due date, specifically for the water department that is listed in that appropriation amendment.

A motion was made by Bennett to suspend the rules and waive the third reading; seconded by Coolman. The motion carried with the following vote:

Yes 6 – Bennett, Coolman, Amos, Clark, Milliken, Walker

A motion was made by Bennett to adopt ORD-20-047; seconded by Amos. The motion carried with the following vote:

Yes 6 – Bennett, Amos, Clark, Coolman, Milliken, Walker

[ORD-20-048](#)

Public Service

Sponsor: Amos

An Ordinance To Amend Ordinance #18-030 And Set Water User Fees Outside The Special Water Allocation District ([Ordinance](#))

- Second Reading Only

[ORD-20-049](#)

Public Service

Sponsor: Lynch

An Ordinance To Amend Ordinance #18-031 And Set Sanitary Sewer User Fees ([Ordinance](#))

- Second Reading Only

First Reading[ORD-20-051](#)

Finance

Sponsor: Milliken

An Ordinance Authorizing The Mayor To Enter Into An Agreement With Canal Winchester Human Services For The Period of January 1, 2021 to December 31, 2023

([Ordinance, Exhibit A](#))

- First Reading Only

[ORD-20-052](#)

Council

Sponsor: Milliken

An Ordinance To Authorize The Mayor To Enter Into A Contract On Behalf Of City Council With Robert Half International, Inc To Temporarily Fill The Position Of Clerk Of Council And Declaring An Emergency ([Ordinance, Exhibit A](#))

- Request waiver of second and third reading and adoption

A motion was made by Milliken to suspend the rules and waive the second and third readings; seconded by Coolman. The motion carried with the following vote:

Yes 6 – Milliken, Coolman, Amos, Bennett, Clark, Walker

A motion was made by Milliken to adopt ORD-20-052; seconded by Coolman. The motion carried with the following vote:

Yes 6 – Milliken, Coolman, Amos, Bennett, Clark, Walker

[ORD-20-053](#)

Mayor

Sponsor: Bennett

An Ordinance To Amend Chapter 155 Of The Codified Ordinances Of The City Of Canal Winchester ([Ordinance](#))

- First Reading Only

[ORD-20-054](#)

Construction Services

Sponsor: Clark

An Ordinance to Authorize the Mayor to Enter into a Contract with Resource International, Inc. for Consulting Services Relating to Construction Materials Testing And Inspection for the Period from January 1, 2021 Through December 31, 2023 ([Ordinance, Exhibit A](#))

- First Reading Only

[ORD-20-055](#)

Construction Services

Sponsor: Amos

An Ordinance To Authorize The Mayor To Enter Into A Contract With EMH&T For Municipal Engineering Services For The Period From January 1, 2021 Through December 31, 2023 ([Ordinance, Exhibit A](#))

- First Reading Only

- First Reading Only

ORD-20-057

Finance

Sponsor: Milliken

An Ordinance To Make The Final Appropriations For Current Expenses and Other Expenditures Of The City of Canal Winchester, State Of Ohio, During The Fiscal Year Ending December 31, 2021 ([Ordinance](#))

- First Reading Only

I. Reports of City Officials and Staff

20-231

Mayor's Report

Mayor: Thank you Mr. Walker; I just want to update you here on the mayor's report; the Veteran's Day ceremony is going to be this coming Saturday at 10:00 a.m.; It's going to be different than what we've seen in the past; in the past we've had a breakfast at the community center; the community center is not open currently; so there will not be a breakfast; we're going to start the march at the Historical Society complex at the corner of High Street and Oak Street; they will march down High Street to Columbus; make a right on to Columbus Street then a right onto Warehouse Alley and they'll make their way back to the green space at Stradley Park; at which time we will have the ceremony upon their arrival; of course we're renting a 40x40 tent this year for them to stay warm in and it's supposed to be 71degrees this year; so I guess we'll do it every year if that's what it brings; Christmas in the Village is also going to take on a different look than what you're used to; we normally have a lot of activities up and down High Street; we're not going to have any of those; the queens will not be popping corn; Santa Clause will not be in Huntington Bank; we're not going to have a little kiddie train running around; there will be no trolley; no hayride wagons; there will be no gingerbread displays; all that's going to be gone; sorry to say; what we are going to have though' we're still going to have Santa Clause; Santa Clause is also going to be in the green space this year; he's going to be in his new workshop; Santa is going to bring his new workshop with him this year; It's going to be a drive through event where you drive by Santa through the alleys; we'll have signs up; but basically you'll come in off of Washington Street onto Towing Path Alley and make your way around and go back out; it will be a u-shaped event where they come in one way and go out another way; again it's going to be drive through; kids will have the opportunity to see Santa Clause and wave at him; either the queens or Santa's helpers or Santa's elves or somebody will be there to hand out candy canes; and along the way we're going to have some nice scenery for the people to look at; there will be ice sculptors along the way; I think we're planning on getting some reindeer to kind of graze out in the green space; the workshop will be decorated with Santa's toys and who knows what; we're going to try and make it as good as we can for the kids because that's what it's all about; we'll have Santa there both days from 6:00-9:00 p.m.; prior to his arrival on Saturday there will be a parade through town' that exact route we're going to decide on that tomorrow; but there will be parade through town; we're going to try and hit more residential areas than we've done in the past so most people have a chance to see Santa Clause; we're trying to make that parade route available to the public in advance so they know what streets they're going on; we're not going to go down every street; that's impossible; that will take us all weekend; but we're going to try and hit the main areas; the main streets going through every subdivision in town; lastly what you have in front of you is the city office schedule for the months of November and December and of course New Year's Day; it will give you something to go by there; any questions about anything; I think Jill the light parade is also going to parade through town Saturday evening as well; that will be happening as well as the Santa parade; but we'll give you complete details on how that parade is going to run; we're going to put it on all of our social

media and our website; it will be printed in the papers yet before we get to that point; we'll get it out there.

20-230**Finance Director's Report**

Jackson: Thank you Mr. Walker; I just want to touch on a couple things that were in my written report; the Charter Review Commission met for the final time on October 21st; so, the chair Mr. Stobart is putting together a summary of all the recommendations that the commission would like to bring before council for consideration; once he is done with that he will attend a council meeting; I have not spoken with him in the last couple days do I'm not sure exactly when he is planning to do that; but my guess would be probably the first meeting in December but stay tuned on that; and I actually got word last week that our auditors wanted to start doing some work on our 2019-2020 audit; I know that seems a little odd since 2020 is not even over yet but they are going to do some testing on our 2019 financial statements which are completed and files and have been since earlier this year; we're working with them to try and work through Covid as an issues; they're trying to limit their time on site; we do fortunately have a lot of things electronic that will help; this is going to seem like a super long process time because obviously we're here at the beginning of November of 2020 and our financial statements for 2020 won't be due to the auditor's office until May of 21; so we probably won't be hearing about the audit again until summer of 2021; that's no fault of anybody's that's just the way the process works; with that I'd be happy to answer any questions; Milliken: you mentioned the Charter Review; just to clarify that process; they bring the recommendations to council and we vote on them; do we vote on those line item or do we vote on the whole thing; Ashrawi: what the charter currently says is that at council's discretion you can currently pass or you can propose to the electoral body any all or none of the recommended changes that are brought to you; it is ultimately council's discretion on those changes; Jackson: as Yaz said you would be voting to put them on the ballot for the general public to vote on; Milliken: thank you for clarifying; and Mr. Walker I just wanted to point out this is your first meeting with the new agenda format that Rules Committee; there are individuals in the room who do not have a written report so they are not listed on the agenda; so just a heads up they may want to give you a verbal report; such as Sergeant Hendershot and out legal counsel representative tonight.

20-229**Public Service Director's Report**

Peoples: Thank you Mr. Walker: I have nothing to add to my written report.

20-228**Construction Services Administrator's Report****20-227****Development Director's Report**

Sergeant Hendershot: Just had a couple things I'd like to point out; we had a felony vandalism and theft at JSB Home Solutions; 202 Cemetery Road; that was back in early September; Deputy Romine was on that call; he recovered some blood and some fingerprints and sent it off to BCI and here we are a month and a half later and we have a suspect that the detective bureau is investigating; the prints and the blood came back to the same person; so pretty positive results on that; recently had a B&E ad Rudolph Brothers and Company; 6550 Oley Speaks Way; Deputy Vaughn and Deputy Fowler were on that call; we got a suspicious person over at Meijer the same night who somewhat matched the description and come to find out he was the one that broke in; they got a confession; he said that he was cold and that he did not steal anything; they checked his backpack and he had stolen stuff; they got a taped confession out of him; they were here until about 12:00-1:00 p.m.; so they did a very good job on following up on that and getting a taped confession; tomorrow as you know we have the election; we have three poling locations that I know of; 122 Washington; Indian Trail; 300 Groveport Road; so we'll have extra patrols out for all of those areas; and with Trick or Treat being moved we

were still able to get Community Watch out and I think we had a couple cars patrolling the area; In two weeks I should have the stats for October; does anybody have anything; Walker: thank you Sergeant Hendershot; stay safe and we thank you for everything you and the deputies are doing.

J. Council Reports

Work Session/Council - Monday, November 16, 2020 at 6:00 p.m.

Committee of the Whole - Monday, November 30, 2020 at 6:00 p.m.

Work Session/Council - Monday, December 7, 2020 at 6:00 p.m.

CW Human Services - Mr. Milliken

Milliken: Thank you Mr. Walker; still gearing up for Thanksgiving; making sure that they have everything they need to provide a Thanksgiving meal to all clients; still working on getting kids adopted; Ms. Amos are we good to go; no hiccups; Amos: correct; Ms. Mullins said she'd give up a kid here soon; Milliken: thank you; right now currently serving between 350 and 400 people a month; they're working on cleaning up the store room and getting ready for all the thanksgiving bags and toys for Christmas; and transportation still continues to pick up; that's all for Human Services; thank you.

CWICC - Mr. Clark

Clark: Thank you Mr. Walker; the next meeting of the CWICC is December 15th at 11:30 a.m. at the Interurban Building; I also have a McDorman meeting report from October 26th; a lot of discussions on the final items; the furniture and fixtures and things like that and also of the engineering review that's being looked at was discusses; that's it.

CWJRD - Mr. Bennett/Mrs. Amos

Bennett: Thank you Mr. Walker; our next executive board meeting is November 19th; at this time I don't think I have anything else to update really; we are still working through our COVID plans; I think we are projecting; typically right now we would be doing basketball season but that has been pushed out till after the first of the year as the schools are trying to make sure their facilities remain safe for the student body; then looking to layer in athletics maybe after the first of the year depending on how the other COVID cases and numbers; I can answer any questions.

Destination: Canal Winchester - Mr. Walker

Walker: Next meeting is 6:00 on November 24, 2020; it will be a virtual meeting; do you have anything to add about the little festival; Coolman: yes sir; first of all thank you Mayor Ebert for moving Trick or Treat; I can tell you Destination Canal Winchester broadcast that as well; to change the date on that it was very nice of you to do that; the weather accommodated very much; very pleasant Trick or Treat time on Saturday versus handing the monsoon on Thursday; October 24th if you remember we had the Fall Festival down at the Historical Complex; down there at the rail depot and it went very, very well; it was a bit brisk; but even as brisk as it was there was plenty of sunshine; a lot of families came out; we had vendors that sold antiques, artwork, jewelry, crafts, food trucks; the historical society gave tours of the Historical Society gave tours of the train depot, the Prentiss one room school house as well as the Chaney Mill; even across the street Robert Warren opened his art studio and gave tours; it was a great celebration; we probably estimate between 850 and 900 people attended; and that's not too shabby on a blustery sunny day on a Saturday from 9:00 a.m. to 3:00 p.m.; I thought it was very well attended; we hosted last year the reindeer run that was going to take place during

Christmas in the Village; and we've been getting a lot of requests for are you going to have it, I got my costume already etc.; we are not having it; we can't; only for the fact that we don't have enough patios where we can socially distance everybody; hang on to your costumes; we are not going to let the reindeer run stop; maybe when the protocol gets better; maybe mid-summer; maybe we can have an early Christmas reindeer run and then another one next year; really it's just this protocol that we have to follow; we're sad to say that we will not have the reindeer run this year; Walker: reindeer in July; Coolman: maybe; we'll have to see; stay tuned.

K. Old/New Business

Mayor: I just want to give a shout out to our new events and communications coordinator Hannah Voss; when she started she got hit with a Veteran's Ceremony that's not typical for what we would normally do; a Christmas in the Village that's not normal for what we typically do and getting the newsletter out; you know, bang, bang, bang; and she's done a great job at it so I want to thank her; if you haven't met her yet stop by sometime and give her a shout; she'll be more than happy to talk to you;

Jackson: Mr. Walker one more thing; bed tax grants; I wanted to remind everyone that those are due November 30th so please encourage the organizations that you're involved in to apply;

Amos: just a little PSA on my end; we had a lot of people that ask about the alerts that got sent out for Trick or Treat; so just a reminder to our community you can get the alerts super easy by going to the website at the bottom click on alerts and it will walk you through it; it's the best way to find out what's going on; I thought it was incredible how quickly Trick or Treat spread around this community; that there was a change; I didn't have anybody knocking on my door that wasn't expected; so great job; love the alerts; Mayor: we put that in every newsletter (inaudible); Amos: hopefully they read it; they're very beneficial; and this was an exact example; you get your water line breaks, you get your traffic update, you get something that's big and you get your Trick or Treat updates; so they come in handy; Walker: in case it's a few days before we get to speak with her please thank her for all she is doing; and doing so well;

Bennett: you brought up what we were going to do with the unspent funds from this year; there were programs that we wanted to fund this year or had approved but we talked about with those that weren't able to execute their plans because some had come back with revised plans; some have not; were we as council able to extend that program a year; did we want to make people come back in and sort of return the money and start fresh with 2021 grant applicants; Amos: I thought that we had agreed, yeah I though we agreed that we would let them keep the money and that they could not submit one this year if they didn't utilize it; and they just had to give something to Ms. Jackson saying we're going to keep the money next year, we'll use it in the same fashion; Jackson: we just wanted them to like Mrs. Amos said make sure that they're using it for the same project; and it was going to be different then we were going to ask for it back and ask them to reapply; Walker: from what I remember they do need to notify you; Jackson: correct; Bennett: I just wanted to; I didn't remember where we landed on that whole situation; thank you for the clarification on that Mrs. Jackson; one other thing Mr. Walker seeing as how we have no topics for Committee of the Whole (COW); are there topics for COW at this point or are we going to cancel COW; Walker: I am not aware of any; what is the desire of council; Milliken: if we don't have anything; Walker: just go ahead and move past this; Amos: Ms. Jackson or Mr. Peoples will either of you be sad if we cancel this; Walker: we will be moving past that Mrs. Jackson if you'll make a note of that then unless anybody had any objections; Thank you for bringing that up Mr. Bennett.

L. Adjourn to Executive Session

Ashrawi: I also don't have anything specific for council tonight; but I can answer any questions; Walker: no

executive session; Ashrawi: no executive session; Walker: any questions; thank you.

M. Adjournment @ 7:44 p.m.

A motion was made by Amos to adjourn; seconded by Bennett. The motion carried with the following vote:

Yes 6 – Amos, Bennett, Clark Coolman, Milliken, Walker