



## City of Canal Winchester

45 E Waterloo Street  
Canal Winchester, Ohio 43110  
Development Department  
Phone (614) 837-7501 Fax (614) 837-0145

### ENGINEERING CONSTRUCTION PLAN REVIEW APPLICATION

rev. 6/20/2023

#### PROPERTY OWNER

Name \_\_\_\_\_

Address \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Email \_\_\_\_\_

#### APPLICANT

Name \_\_\_\_\_

Address \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Email \_\_\_\_\_

#### ENGINEER (Must be Registered Professional Engineer in the State of Ohio)

Name \_\_\_\_\_

Address \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Email \_\_\_\_\_

Ohio Registration Number \_\_\_\_\_

Project Name \_\_\_\_\_ Project Address \_\_\_\_\_

Project Description \_\_\_\_\_

**I certify that the information provided with this application is correct and accurate to the best of my ability.**

\_\_\_\_\_  
Property Owner's or Authorized Agent's Signature

\_\_\_\_\_  
Date

*DO NOT WRITE BELOW THIS LINE*

Tracking Number: ER - \_\_\_\_\_

Fee: \$ \_\_\_\_\_  
Paid

Date Received: \_\_\_ / \_\_\_ / \_\_\_\_\_

1<sup>st</sup> Technical Review Group: \_\_\_ / \_\_\_ / \_\_\_\_\_

Date of Approval: \_\_\_ / \_\_\_ / \_\_\_\_\_

2<sup>nd</sup> Technical Review Group: \_\_\_ / \_\_\_ / \_\_\_\_\_

Expiration Date: \_\_\_ / \_\_\_ / \_\_\_\_\_

**ENGINEERING CONSTRUCTION PLANS, SUBMITTAL AND REVIEW.**

Engineering Construction Plans shall only be accepted for review after the Planning and Zoning Commission has approved the preliminary subdivision plan or, in the case of a site plan development, the site plan has been approved by the Planning and Zoning Commission. All required improvements shall be installed at the cost of the developer in accordance with design and construction standards of the municipality.

Submittal Procedure: The developer shall prepare and submit five (5) full-size copies and PDF copy of the engineering construction plans and supporting information to the Planning and Zoning Administrator. If complete, they are distributed and reviewed by the Technical Review Group. If the submittal is incomplete, it is returned to the applicant with a written explanation of what information is missing. No engineering construction plans shall be reviewed by the Technical Review Group until all required information has been received.

**FEES\***

**Technical Review Group Plan Review**

\*Civil Engineering Plan Review: \$1000.00 (includes 2 rounds of review) \$ \_\_\_\_\_  
Each addition round: \$500.00 \$ \_\_\_\_\_

**Municipal Engineering Review**

Traffic Study Review

Traffic Access Study: \$750.00 \$ \_\_\_\_\_  
Traffic Impact Study: \$3,500.00 \$ \_\_\_\_\_  
Regional Traffic Study: TBD \$ \_\_\_\_\_  
Additional Meetings: \$250.00 per meeting \$ \_\_\_\_\_

Civil Engineering Plan Review

\*Storm Water Management Report  
Less than 5 acres: \$750.00; 5+ acres: \$1,000.00 \$ \_\_\_\_\_  
Utility Studies (Water and Sewer): TBD \$ \_\_\_\_\_  
\*Residential Development: \$150.00 per sheet \$ \_\_\_\_\_  
\*Non-Residential Development: \$100.00 per sheet \$ \_\_\_\_\_  
\*GIS Update: \$150 \$ \_\_\_\_\_

**TOTAL** \$ \_\_\_\_\_

**\*Base fees are due upon submittal of a completed application**